

Rental Unit Registration Requirements

On February 13th, the South Connellsville Borough Council passed Ordinance 333, which requires the annual registration of all qualified residential rental units.

Details:

- Registration forms are available on the South Connellsville Borough Website, Facebook page and at the Borough Building.
- The annual registration fee is \$50.00/rental unit.
- The initial registration and accompanying payment are due no later than April 14, 2023 (year 1).
- January 31st is the due date for each succeeding year.
- Please see **Ordinance 333** for all additional details (availability the same as the registration forms).

South Connellsville Borough Landlord Registration Form

DIRECTIONS: Please Print when filling out this form. If there are questions regarding required information, please contact the Borough Secretary. Each occupied rental unit requires a \$50.00 registration fee. Please Submit Completed Registration Form/Forms along with Required Registration Fee/Fees to:

South Connellsville Borough
1503 South Pittsburgh St.
South Connellsville, Pa. 15425

Rental Property Information

Street Address: _____	South Connellsville, Pa. 15425	Parcel ID _____	# of Rental Units _____
Street Address: _____	Rental Unit #1	South Connellsville, Pa. 15425.	Registration Fee Included: \$ _____
Street Address: _____	Rental Unit #2	South Connellsville, Pa. 15425.	Registration Fee Included: \$ _____
Street Address: _____	Rental Unit #3	South Connellsville, Pa. 15425.	Registration Fee Included: \$ _____
Street Address: _____	Rental Unit #4	South Connellsville, Pa. 15425.	Registration Fee Included: \$ _____

Owner Information (Complete Separate Information for Each Owner)

Name: _____	Full Mailing Address: _____	Business Phone: _____	Email Address: _____
Home Phone: _____	Cell Phone: _____	Home Phone: _____	Cell Phone: _____
Preferred Method of Contact: (Please place a check mark) Home Phone: _____ Cell Phone: _____ Business Phone: _____ Email Address: _____ Mailing Address: _____			
Owner Signature: _____	Owner Information #2		
Name: _____	Full Mailing Address: _____	Business Phone: _____	Email Address: _____
Home Phone: _____	Cell Phone: _____	Home Phone: _____	Cell Phone: _____
Preferred Method of Contact: (Please place a check mark) Home Phone: _____ Cell Phone: _____ Business Phone: _____ Email Address: _____ Mailing Address: _____			
Owner Signature: _____	Owner Information #3		
Name: _____	Full Mailing Address: _____	Business Phone: _____	Email Address: _____
Home Phone: _____	Cell Phone: _____	Home Phone: _____	Cell Phone: _____
Preferred Method of Contact: (Please place a check mark) Home Phone: _____ Cell Phone: _____ Business Phone: _____ Email Address: _____ Mailing Address: _____			
Owner Signature: _____	Owner Information #4		
Name: _____	Full Mailing Address: _____	Business Phone: _____	Email Address: _____
Home Phone: _____	Cell Phone: _____	Home Phone: _____	Cell Phone: _____
Preferred Method of Contact: (Please place a check mark) Home Phone: _____ Cell Phone: _____ Business Phone: _____ Email Address: _____ Mailing Address: _____			
Owner Signature: _____			